



ST JOHN BOSCO BASEBALL CLUB 2020/21 ONLINE REGISTRATION PROCESS

Abstract: This document provides an overview on how to register players using Baseball Australia's new online registration system called Sportlomo .

Version 0.1



INTRODUCTION

Again in 2020, Baseball Australia (BA) and Baseball NSW (BNSW) require all player registration to be completed **and paid** for on-line (and via app) using its on-line registration system. Please note if payment is not made at the time of registration, the player will not be registered.

There are two links to the registration website in 2020 for players wishes to register with St John Bosco Baseball Club. One is for the CSJBA Junior Baseball competition and the other is for the CSMLBA Senior Baseball competition.

Both Links are provided below:

CSJBA - <https://reg.sportlomo.com/club/baseballaustralia/baseballnsw/bnswcsjba/stjohnboscobaseball>

CSMLBA - <https://reg.sportlomo.com/club/baseballaustralia/baseballnsw/bnswcsmiba/stjohnboscobaseball>

After selecting the Junior or Senior competition link follow the steps to registration.

STEP 1 | Login if previously registered OR Sign-Up to Create an Account

STEP 2 | If Creating a new Account / Player Registration – complete specific details relating to each Player you intend to register under your User Profile.

STEP 3 | Make Payment – via Credit Card, email receipt and registration confirmation.

OBJECTIVES OF THIS USER GUIDE

The User Guide does not walk the Registrant through every step of the on-line process as for the most part the questions and process are simple to understand and follow. Instead, the User Guide calls out specific area's that may prove confusing or where a Registrant has an option/choice to make.

AGE GROUPS

The League in which a Junior Player (under 18) is automatically determined during the registration process based on the Player's Date of Birth (DOB). Should a Junior Player/parent want their child to play in a different (older) League, the request can be made to the club directly after registration. Under 15's and Older can register in the CSMLBA Senior Competition if preferred.

PAYMENT

As with last year the registration portal requires payment at the time of registration. Payment can be made securely with a Credit Card. An email receipt/payment confirmation is sent to you within minutes of payment being made.

Should your circumstances not allow payment at the time of registration, please contact the Bosco registrar at boscobaseball.registrar@gmail.com. Alternative arrangement may be accommodated by the Club in certain cases.

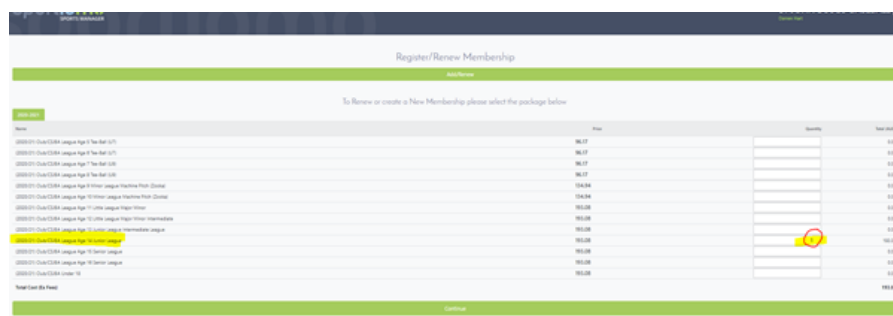
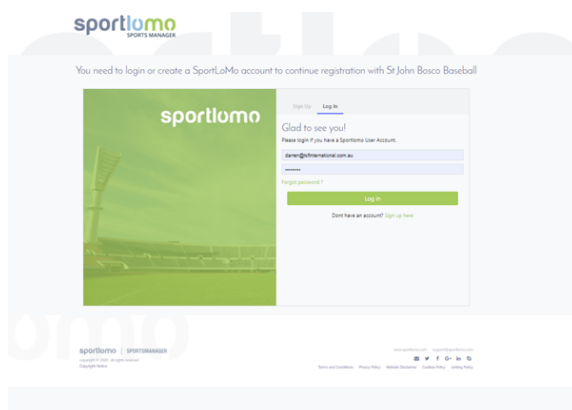
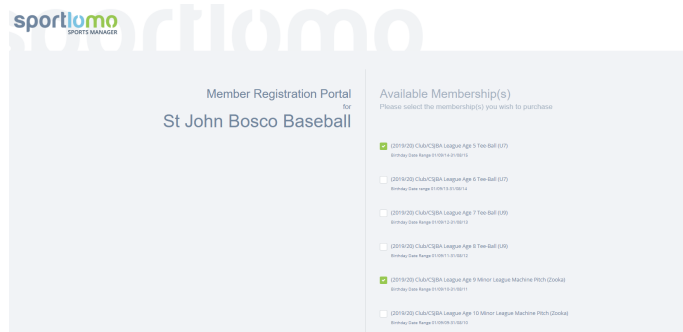
FAMILY DISCOUNTS

Please note family discounts will be administered in the form of a rebate paid by the club after registration and payment is made on the website. A discount of \$20.00 for each subsequent registered family member will be reimbursed.

GENERAL INQUIRIES/ASSISTANCE

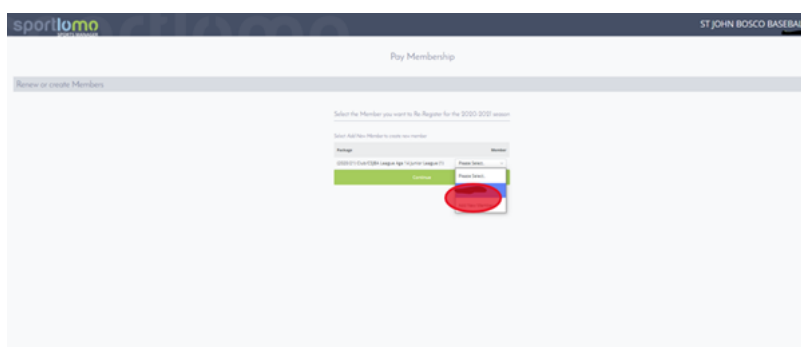
Please contact: Darren Hart, President at darren@tcfinternational.com.au or SMS/Call 0403 525 484
Doug Robertson, Registrar Bosco at boscobaseball.registrar@gmail.com or SMS/Call 0411 369 776

If you are a first time registrant, you will need to create a new User Profile by following the steps below. If you are registering a returning Junior Player simply Log in.



1. Click on the registration link
2. If using PC, or other device, you will see the screen to the left
3. Select the age of each player you are registering and click Register.
4. Then follow to Step 2 to create a User Account by completing the information requested and click register
5. **IMPORTANT:** make sure to enter your email address correctly as it does not ask you to authenticate it.
6. Once complete, you will proceed to Step 3 outlined below.

7. The first step is to confirm the number of players you are registering in each League Age.
8. Select the number of players for each and every League Age at this stage
9. Then continue to the next page and select the membership member you are paying for



Complete registration details IN FULL for each player being registered

This section requires the Name, DOB, Parent/Guardian and other details to be complete.

The Date of Birth (DOB) you enter will automatically determine the League /Competition you/your child will play in. Should you wish to play in a different League / Competition, the request can be made to the club after registration is complete.

If you are a returning player the DOB and other information will automatically populate. Check the information is accurate and amend if required before moving on

Personal Data

Member First Name: [Blank]
 Member Last Name: [Blank]
 Birth Date: [Blank]
 Gender: [Blank]
 Email: [Blank]
 Phone Number: [Blank]
 Address: [Blank]
 City: [Blank]
 State: [Blank]
 Post Code: [Blank]
 Parent 1 First Name: [Blank]
 Parent 1 Last Name: [Blank]
 Parent 1 Mobile Number: [Blank]
 Parent 2 First Name: [Blank]
 Parent 2 Last Name: [Blank]
 Parent 2 Mobile Number: [Blank]
 Do you allow Medical Treatment? [Blank]
 I am a returning player [Blank]

11. Depending on the DOB of the Registrant, the League and which they are registered and associated fees will be predetermined and no selection required.
12. After completing the Personal Data you will be taken to the Payment Summary page.
13. Enter the Birthday and Month and Active Kids Voucher number
14. Complete emergency contact details

Payment Summary

Item	Quantity	Price
(2020/21) Club/CSBA League Age 14 Junior League	1	193.08
Total		193.08
Additional Fees		0.00
Total (In Service Fees)		193.08

Data of birth of child in DDMM format: [Blank]
 To enter digit from voucher: [Blank]
 Enter players day and month of birth (e.g. 1207 for 12th July) and their Active Kids 16 digit Voucher number then click Apply

Payment Breakdown

Association	Category	Price	Additional Fees	Discount	Amount Due
Baseball Australia	League Age 14 (Summer)	0.00		0.00	0.00
Baseball NSW	League Age 14 (Summer)	193.08		0.00	193.08
Cronulla Sutherland Juniors	League Age 14 (Summer)	0.00		0.00	0.00
St John Bosco Baseball	League Age 14 (Summer)	0.00		0.00	0.00

14. Click register
15. The total charges for registration will appear with the Active Kids voucher reductions taken into account
16. Enter the credit card details and click continue to confirm your payment

Payment Summary

Item	Quantity	Price
(2020/21) Club/CSBA League Age 14 Junior League	1	193.08
Baseball Australia Discount		0.00
Active Kids Voucher		11.92
Baseball NSW Discount		0.00
Cronulla Sutherland Juniors Discount		0.00
Active Kids Voucher		0.00
St John Bosco Baseball Discount		0.00
Active Kids Voucher		0.00
Total		93.08
Total (In Service Fees)		93.08

Payment Breakdown

Association	Category	Price	Additional Fees	Discount	Amount Due
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Baseball NSW	League Age 14 (Summer)	193.08		11.92	93.08
Cronulla Sutherland Juniors	League Age 14 (Summer)	0.00		0.00	0.00
St John Bosco Baseball	League Age 14 (Summer)	0.00		0.00	0.00

Card Details

You will have an opportunity to review and confirm your payment before payment is taken.

Your payment will be processed using Stripe, one of the world's leading Payment Processors. No financial information is disclosed to SportLanes or your Club.

Please enter your card details

Card Number: [Blank]
 Expiry: [Blank]
 CVV: [Blank]
 What is my CVV code? [Blank]

Continue

Confirm Payment

Description	Amount
Registration Fee	93.08
Service Fee	3.73
Total charge to card	96.81

Make Payment